

**City of Sedona
Procurement Department
102 Roadrunner Drive, Suite 106
Sedona, AZ 86336**

Sealed statement of qualifications for the **Professional Services for Off Highway Vehicle Use Environmental Impact Assessment, RFQ No. 2022/23-001R**, project will be received by the Procurement Department, located at 102 Roadrunner Drive, Suite 106, Sedona, Arizona 86336, **until 4:00 p.m., local Arizona time, on November 14, 2022.**

PROJECT: Professional Services for Off Highway Vehicle Use Environmental Impact Assessment, RFQ No. 2022/23-001R

DESCRIPTION: The City of Sedona, Arizona is inviting firms to submit a statement of qualifications for the provision of off highway vehicle use environmental impact assessment services at various locations within the City.

CONTRACT TERM: The Contract term shall be for an initial one (1) year term, with the option to extend for one (1) additional one (1) year term.

Copies of the Request for Qualifications may be obtained from the City of Sedona's website at <http://www.sedonaaz.gov/business/doing-business/bids-and-rfps>; by visiting the Procurement Department, located at 102 Roadrunner Drive, Suite 106, Sedona, Arizona 86336; by email at HWeber@sedonaaz.gov; or by calling the Procurement Department at (928) 203-5040.

Each firm's response shall be made on forms furnished in the Request for Qualifications and submitted no later than the above cited due date and time.

Statement of Qualifications must be enclosed in a sealed envelope addressed to:

HAND DELIVERY: City of Sedona
Procurement Department
102 Roadrunner Drive, Suite 106
Sedona, AZ 86336
Monday – Thursday, 8:00 a.m. to 5:00 p.m.

U.S. MAIL: City of Sedona
Procurement Department
102 Roadrunner Drive, Suite 106
Sedona, AZ 86336
Monday – Thursday, 8:00 a.m. to 5:00 p.m.

AND MARKED: Statement of Qualifications, Professional Services for Off Highway Vehicle Use Environmental Impact Assessment, RFQ No. 2022/23-001R

AND RECEIVED: **At the Procurement Department no later than 4:00 p.m., local Arizona time, on November 14, 2022** (as determined by reference to www.time.gov ref Arizona area)

The successful firm will be selected based on the best value and responsive Statement of Qualifications provided to the City.

All questions should be directed in writing to Alicia Peck, Sustainability Manager, c/o Heidi Weber, Procurement Officer, 102 Roadrunner Drive, Suite 106, Sedona, Arizona 86336, or by email at APeck@sedonaaz.gov.

BY: *Alicia Peck*
Alicia Peck
Sustainability Manager