How do I update the owner or emergency contact information for my Short-Term Rental permit?

Please follow these steps:

- 1. Log into your GovOS/MuniRevs account.
- 2. Click on the Manage Your Account(s) section.
- 3. There is a red link that reads make account changes by clicking on your account. Click on the account number that you want to make changes for.

Manage Your Account(s)

Print your Registration, or make account changes by clicking on your account

Account Name	DBA
Garrett Test	
Add or remove accounts from your user login by clie	cking here.

On the next page, click on the Account Information Update form.

Business Center	
edona > Busin	ess Center > > Edit and a data data data data data data da
Details	Audit Log (86)
Editing B	Business: Garrett Test
Basic info	
Business	Name *
Garrett	Test
DBA	
Programm	er Testing
ACCOUNT e-mail supp USER/ LO Section" or NO LONGE	NAME OR ADDRESS CHANGE: For changes to an account name or address, please complete the Account Information Update form. Please note that an ownership change requires that you close the existin port@munirevs.com and include your account number, closure date, and the reason for closure (i.e. sale of property or changing to a long term rental). GIN OR EMAIL ADDRESS UPDATE: If you need to update the user email that is used to log into this account please complete the new user registration process. Remember, you will need your Six Digit Account in the previous page in the Business Center. Once you have your account number and code written down, Click HERE to register a new user. ER MANAGE THIS ACCOUNT? To remove this user login from managing this account, Click HERE, and use the red "Remove" Button to remove yourself from the account.
Profile	

Enter your updates on the form and submit.