

**Action Minutes  
City of Sedona  
Historic Preservation Commission Meeting  
City Council Chambers, 102 Roadrunner Drive, Sedona, Arizona  
Monday, September 11, 2023 – 4:00 p.m.**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL**

Chair Unger called the meeting to order at 4:00 p.m., led the Pledge of Allegiance and requested roll call.

**Roll Call:**

**Commission Members present:** Chair Brynn Burkee Unger, Vice Chair Nate Meyers and Commissioners Jack Fiene and Bob Huggins. Commissioner Steve Segner was excused.

**Staff Members Present:** Steve Mertes and Donna Puckett

**2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF**

Chair Unger announced that she and Commissioner Segner met with Steve Mertes, Cari Meyer and Wendy Lippman who is fine with us going ahead. Basically, she is not worried about a timeframe now, because she won't be doing another event until the end of the year, so we will probably be doing something there once that happens. She indicated to let it take its course for now, so we don't need to rush it. On Wednesday, we and city staff are meeting with Lin and Ellen from the Kiva House. It shouldn't be a very long meeting; they may have some questions that staff can answer, and they are still very excited about doing this.

Donna Puckett announced that she will be finalizing arrangements for the conference attendees and submitting per diem request for coverage of the meals. Also, you will see a Public Notice since a quorum of the Commission is attending.

Steve Mertes referenced the meeting with Wendy Lippman and advised the Commission that staff forwarded address labels to her for her public outreach.

Donna Puckett added since a quorum of the Commission is attending the conference, you should not be discussing business as a group, because that would constitute a meeting without public notice so avoid getting together as a group to discuss business. There is no problem with attending the same sessions; however, there typically has been an effort to spread attendees out into different sessions so you get wider coverage, except CLG training is something everyone is supposed to attend.

**3. APPROVAL OF THE FOLLOWING MINUTES:**

**a. August 14, 2023**

*The Chair asked if there were any corrections to the minutes of August 14, 2023, and hearing no corrections, the minutes were approved.*

**4. PUBLIC FORUM: (This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)**

*Opened the public forum at 4:06 p.m. and having no requests to speak, closed the public forum at 4:07 p.m.*

**5. REGULAR BUSINESS**

- a. Discussion regarding the consideration of Landmarking or issuing a Resource Recognition Award for the Rainbow’s End/Relics Restaurant and Roadhouse building at 3235 W. AZ 89A and the Treasure Art Gallery building at 2855 SR 179.**

Introduction by Chair Unger

Update by Steve Mertes regarding a meeting with John Snickers, from the Arizona Water Company, who indicated he believed they might be up for some historic recognition of the Relics property, but he would pass it on to his superiors and let him know.

Commission’s comments and questions of staff regarding Landmarking, the Recognition Awards Program information and timing of the plaques and celebrations, Relics, Treasure Art Gallery, and the need for their prioritization with the Cowboy Club.

Steve Mertes noted that we need to make sure what we do is commensurate with the budget we have for this fiscal year.

Additional Commission comments and questions of staff.

*No action was taken.*

**6. FUTURE MEETING DATES AND AGENDA ITEMS**

- a. Monday, October 9, 2023; 4:00 pm**

For the next agenda, Chair Unger asked to look at the Recognition Award information and where it is codified for the Commission to review before deciding as to who will be recognized next and how we are going to do that. Also, talking to Ron Maassen about the Treasure Art Gallery and putting Rainbow’s End on the list to be looking at along with the Cowboy Club. If Commissioner Huggins has the final version of the Cowboy Club plaque and can get it to the City that would be good. We are also going to be looking at our budget if we want to do recognition plaques. Commissioner Huggins added that he obtained an estimate for the plaque, and it was about \$68.00 for the more modern one that he copied from the Art Barn plaque.

Chair Unger indicated that unless somebody determines they can’t attend, the next meeting will be October 9<sup>th</sup>.

*Note: Vice Chair Meyers asked to return to agenda item #2 with the Chair’s concurrence.*

**2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF**

Vice Chair Meyers indicated that at the last meeting we noted that we were going to reach out to the official Historian of the U.S. Forest Service to see what research they could uncover, and this is the response in full:

“I reached out to some folks in our Heritage and Engineering shops to inquire about that building. Both groups keep databases to maintain and preserve buildings but unfortunately the databases do not keep track of building design type.

We do know that the Great Basin Research built in 1912 used a similar design but can’t be certain if it is exactly the 1D design. I believe it would be historically accurate to settle on language that the Ranger Station in Sedona was ‘one of the first uses of the 1D design’ that

will still be historically accurate. Sorry we couldn't pinpoint this for you but we're really happy to see that the city has taken so much effort to preserve this building and part of your history."

**7. EXECUTIVE SESSION**

- a. Upon a public majority vote of the members constituting a quorum, the Commission may hold an Executive Session that is not open to the public for the following purposes:**
  - i. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
  - ii. Return to open session. Discussion/possible action on executive session items.**

*No Executive Session was held.*

**8. ADJOURNMENT**

Chair Unger adjourned the meeting at 4:52 p.m. without objection.

I certify that the above is a true and correct summary of the actions of the Historic Preservation Commission in the meeting held on September 11, 2023.

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Donna A. S. Puckett, *Administrative Assistant*

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Date