

AGENDA



4:30 P.M.

CITY COUNCIL MEETING

TUESDAY, OCTOBER 24, 2023

NOTES:

- Public Forum:
Comments are generally limited to **3 minutes**.
- Consent Items:
Items listed under Consent Items have been distributed to Council Members in advance for study and will be enacted by one motion. Any member of the Council, staff or the public may remove an item from the Consent Items for discussion. For additional information on pulling a Consent Item, please contact the City Clerk's Office staff, preferably in advance of the Call to Order. Items removed from the Consent Items may be acted upon before proceeding to the next agenda item.
- Meeting room is wheelchair accessible. American Disabilities Act (ADA) accommodations are available upon request. Please phone 928-282-3113 at least two (2) business days in advance.
- City Council Meeting Agenda Packets are available on the City's website at:

www.SedonaAZ.gov

THE MEETING CAN BE VIEWED LIVE ON THE CITY'S WEBSITE AT WWW.SEDONAAZ.GOV OR ON CABLE CHANNEL 4.

GUIDELINES FOR PUBLIC COMMENT

PURPOSE:

- To allow the public to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question/answer session.
- No disruptive behavior or profane language will be allowed.

PROCEDURES:

- Fill out a "Comment Card" and deliver it to the City Clerk.
- When recognized, use the podium/microphone.
- State your:
 1. Name and
 2. City of Residence
- Limit comments to **3 MINUTES**.
- Submit written comments to the City Clerk.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

2. ROLL CALL

3. CONSENT ITEMS - APPROVE

- a. Minutes - October 4, 2023 City Council Special Meeting - Executive Session.
- b. Minutes - October 5, 2023 City Council Special Meeting - Executive Session.
- c. Minutes - October 10, 2023 City Council Special Meeting - Executive Session.
- d. Minutes - October 10, 2023 City Council Regular Meeting.
- e. Minutes - October 11, 2023 City Council Special Meeting.
- f. Minutes - October 12, 2023 City Council Special Meeting - Executive Session.
- g. AB 3002 Approval of a Resolution and update to Ordinances pertaining to the National Flood Insurance Program (NFIP), adopting by reference Flood Insurance Study (FIS), Flood Insurance Rate Maps (FIRMS), and Floodplain Management Ordinance for Yavapai and Coconino County.
- h. AB 3006 Approval of a grant Agreement and Consent form between the City of Sedona and AZ Dept Homeland Security (AZDOHS) for the Cybersecurity Grant Program.
- i. AB 3007 Approval of a Resolution approving a Settlement Agreement with Stephanie K. Penman and M.S. Penman, trustees of the Stephanie K. Penman Living Trust, to settle claims arising out Forest Road Connection Project and to resolve ongoing litigation in the eminent domain matter of City of Sedona vs. Stephanie K. Penman Living Trust, et al., Coconino County Superior Court Case No. CV202200079.

4. APPOINTMENTS

- a. AB 3003 **Discussion/possible action** regarding the appointment of Tourism Advisory Board Members.

5. SUMMARY OF CURRENT EVENTS BY MAYOR/COUNCILORS/CITY MANAGER

6. PUBLIC FORUM

(This is the time for the public to comment on matters not listed on the agenda. The City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

7. PROCLAMATIONS, RECOGNITIONS & AWARDS - None.

8. REGULAR BUSINESS

- a. **Report** regarding Council assignments.
- b. AB 3005 **Public hearing/discussion/possible action** regarding a Resolution and Ordinance adopting revisions to the Sedona Land Development Code Section 5.3 (Grading and Drainage) and Section 3.4 (Accessory Use Section). Case Number: PZ23-00006 (LDC) Applicant: City of Sedona.

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.



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- c. AB 3008 **Presentation/discussion/possible action** on award of a construction contract for the PR-03C Improvements, Build-Out Ranger Station Park – Landscape Contract in an amount not-to-exceed \$186,444.05 subject to approval of the written contract by the City Attorney's Office.
- d. AB 3011 **Discussion/possible action** regarding award of RFP No. 2023/24-002, Branding and Marketing Services, to Day Vengley & Associates dba DVA Advertising & Public Relations for an amount not-to-exceed \$281,000.00 through October 24, 2024, with the option to extend for three (3) additional one (1) year terms.
- e. AB 3012 **Discussion/possible action** regarding approval of award RFP No. 2023/24-001, Project Management Services for the Selection and Implementation of an Enterprise Resource Planning (ERP) System, to SoftResources, LLC for an amount not- to-exceed \$315,750.00 through October 24, 2026, or at such time as the work in the Scope of Work is completed, whichever occurs first.
- f. AB 2719 **Presentation/discussion** regarding the status of the Community Plan update planning process.
- g. **Discussion/possible action** regarding future meeting/agenda items.

9. EXECUTIVE SESSION

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

10. ADJOURNMENT

Posted: 10/19/23

By: DJ

JoAnne Cook, CMC, City Clerk

Note: Pursuant to A.R.S. § 38-431.02 notice is hereby given to the members of the City Council and to the general public that the Council will hold the above open meeting. Members of the City Council will attend either in person or by telephone, video, or internet communications. The Council may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney. Because various other commissions, committees and/or boards may speak at Council meetings, notice is also given that four or more members of these other City commissions, boards, or committees may be in attendance.

A copy of the packet with materials relating to the agenda items is typically available for review by the public in the Clerk's office after 1:00 p.m. the Thursday prior to the Council meeting and on the City's website at www.SedonaAZ.gov. The Council Chambers is accessible to people with disabilities, in compliance with the Federal 504 and ADA laws. Those with needs for special typeface print, may request these at the Clerk's Office. All requests should be made **forty-eight hours** prior to the meeting. NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before the City of Sedona makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Sedona City Council meetings are recorded and may be viewed on the City of Sedona website. If you permit your child to attend/participate in a televised City Council meeting, a recording will be made. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting.

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