



ACTION ITEM LIST

The AIL is intended to comply with the requirements of A.R.S. § 38-431.01.E regarding the posting on the City website within 3 days of a statement of legal actions taken at the City Council meeting held on October 24, 2023 at 4:30 p.m.

COUNCIL ATTENDANCE: Mayor Scott Jablow, Vice Mayor Ploog, Councilor Melissa Dunn, Councilor Brian Fultz, Councilor Pete Furman, Councilor Jessica Williamson. Councilor Kathy Kinsella was excused absent.

PUBLIC FORUM: None.

	A B #	TOPIC	COUNCIL ACTION	STAFF
CONSENT ITEMS 3a-3i Vote: 6-0 (Williamson/ Dunn)		Minutes - October 4, 2023 City Council Special Meeting - Executive Session. Minutes - October 5, 2023 City Council Special Meeting - Executive Session. Minutes - October 10, 2023 City Council Special Meeting - Executive Session. Minutes - October 10, 2023 City Council Regular Meeting. Minutes - October 11, 2023 City Council Special Meeting. Minutes - October 12, 2023 City Council Special Meeting - Executive Session.	Approved October 4, 2023 City Council Special Meeting - Executive Session Minutes. Approved October 5, 2023 City Council Special Meeting - Executive Session. Approved October 10, 2023 City Council Special Meeting - Executive Session. Approved October 10, 2023 City Council Regular Meeting. Approved October 11, 2023 City Council Special Meeting. Approved October 12, 2023 City Council Special Meeting - Executive Session.	Cook/Garner
	AB 3002	Approval of a Resolution and update to Ordinances pertaining to the National Flood Insurance Program (NFIP), adopting by reference Flood Insurance Study (FIS), Flood Insurance Rate Maps (FIRMs), and Floodplain Management Ordinance for Yavapai and Coconino County.	Approved Resolution 2023-29 establishing as a public record those certain documents filed with the Sedona City Clerk and entitled "Floodplain Management Criteria [44 CFR 60.3]", Flood Insurance Rate Maps (FIRMs)", and "Flood Insurance Study (FIS)", as prepared by the Federal Emergency Management Agency (FEMA). Adopted Ordinance No. 2023-07 an ordinance of the Mayor and Council of the City of Sedona, Arizona pertaining to the National Flood Insurance Program (NFIP), adopting by reference Flood Insurance Study (FIS), Flood Insurance Rate Maps (FIRMs) and Floodplain Management Ordinance (Ordinance); abrogation and greater restrictions; severability; and providing for penalties within Coconino County. Adopted Ordinance No. 2023-08 an ordinance of the Mayor and Council of the City of Sedona, Arizona pertaining to the National Flood Insurance Program (NFIP), adopting by reference Flood Insurance Study (FIS), Flood Insurance Rate Maps (FIRMs) and Floodplain Management Ordinance (Ordinance); abrogation and greater restrictions; severability; and providing for penalties within Yavapai County.	Phillips

	AB 3006	Approval of a grant Agreement and Consent form between the City of Sedona and AZ Dept Homeland Security (AZDOHS) for the Cybersecurity Grant Program.	Approved the grant Agreement and Consent form between the City of Sedona and State of Arizona included as Exhibits A and B.	Hardy
	AB 3007	Approval of a Resolution approving a Settlement Agreement with Stephanie K. Penman and M.S. Penman, trustees of the Stephanie K. Penman Living Trust, to settle claims arising out Forest Road Connection Project and to resolve ongoing litigation in the eminent domain matter of City of Sedona vs. Stephanie K. Penman Living Trust, et al., Coconino County Superior Court Case No. CV202200079.	Approved Resolution 2023-30, authorizing the City of Sedona to enter into a Settlement Agreement with Stephanie K. Penman and M.S. Penman, trustees, to settle claims arising out of the Forest Road Connection Project and to resolve ongoing litigation in the matter of City of Sedona vs. Stephanie K. Penman Living Trust, et al., Coconino County Superior Court Case No. CV202200079.	Christianson
APPOINTMENT S	AB 3003	Discussion/possible action regarding the appointment of Tourism Advisory Board members.	<p>Appointed Althea Johnson, Craig Swanson, David Price (Chair), John Fitzgibbons (Vice Chair), and Randy McGrane to seats on the Tourism Advisory Board. The terms will begin on January 1, 2024 and end on December 31, 2025 or until a successor is appointed, whichever is later.</p> <p>Vote: 6-0 (Williamson/Ploog)</p> <p>Appointed Alisha Hansen, Bob Pifke, Danielle Sonn, Frances Riemer, Renee Taylor, and Richard Kepple to seats on the Tourism Advisory Board. The terms will begin on January 1, 2024, and end on December 31, 2027 or until a successor is appointed, whichever is later.</p> <p>Vote: 6-0 (Williamson/Ploog)</p>	Council
REGULAR BUSINESS	AB 3005	Public hearing/discussion/possible action regarding a Resolution and Ordinance adopting revisions to the Sedona Land Development Code Section 5.3 (Grading and Drainage) and Section 3.4 (Accessory Use Section). Case Number: PZ23-00006 (LDC) Applicant: City of Sedona.	<p>Opened to the public at 4:52 p.m. No public comments heard. Brought back to Council at 4:52 p.m.</p> <p>Approved Resolution 2023-31 establishing as a public record "Exhibit A – October 24, 2023 Proposed Land Development Code Revisions".</p> <p>Vote: 6-0 (Williamson/Ploog)</p> <p>Approved Ordinance 2023-09, consistent with the approval criteria in Section 8.6.C(4) of the LDC, amending the LDC, adopting by reference that document known as "Exhibit A – October 24, 2023 Proposed Land Development Code Revisions", providing for a savings clause, and repealing all ordinances or parts of ordinances or code provisions in conflict herewith.</p> <p>Vote: 6-0 (Williamson/Ploog)</p>	Meyer/ Mertes

	AB 3008	Presentation/discussion/possible action on award of a construction contract for the PR-03C Improvements, Build-Out Ranger Station Park – Landscape Contract in an amount not-to-exceed \$186,444.05 subject to approval of the written contract by the City Attorney’s Office.	Approved award of the construction contract with Morning Dew Landscaping Inc for the PR-03C Build-Out of Ranger Station Park Project in an amount not to exceed \$186,444.05 subject to approval of the written contract by the City Attorney’s Office. Vote: 6-0 (Williamson/Ploog)	Phillips/ Farhat
	AB 3011	Discussion/possible action regarding award of RFP No. 2023/24-002, Branding and Marketing Services, to Day Vengley & Associates dba DVA Advertising & Public Relations for an amount not-to-exceed \$281,000.00 through October 24, 2024, with the option to extend for three (3) additional one (1) year terms.	Approved award of RFP No. 2023/24-002, Branding and Marketing Services, to Day Vengley & Associates dba DVA Advertising & Public Relations for an amount not-to-exceed \$281,000.00 through October 24, 2024, with the option to extend for three (3) additional one (1) year terms. Vote: 6-0 (Fultz/Williamson)	Osburn/ Browne
	AB 3012	Discussion/possible action regarding approval of award RFP No. 2023/24-001, Project Management Services for the Selection and Implementation of an Enterprise Resource Planning (ERP) System, to SoftResources, LLC for an amount not- to-exceed \$315,750.00 through October 24, 2026, or at such time as the work in the Scope of Work is completed, whichever occurs first.	Approved award of RFP No. 2023/24-001, Project Management Services for the Selection and Implementation of an Enterprise Resource Planning (ERP) System, to SoftResources, LLC for an amount not-to-exceed \$315,750.00 through October 24, 2026, or at such time as the work in the Scope of Work is completed, whichever occurs first. Vote: 6-0 (Fultz/Williamson)	White
	AB 2719	Presentation/discussion regarding the status of the Community Plan update planning process.	For presentation/discussion only.	Lovely/ Mertes

FUTURE AGENDA ITEMS: Mayor Jablow advised there will not be a Council meeting tomorrow.

EXECUTIVE SESSION: None.

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

ADJOURNMENT: The meeting was adjourned at 6:15 p.m.