

**Action Minutes  
City of Sedona  
Planning & Zoning Commission Meeting  
City Council Chambers, 102 Roadrunner Drive, Sedona, AZ  
Tuesday, January 16, 2024 - 4:30 p.m.**

**1. CALL TO ORDER, PLEDGE OF ALLEGIENCE, ROLL CALL**

Chair Levin called the meeting to order at 4:30 p.m., led the Pledge of Allegiance and requested roll call.

**Planning & Zoning Commission Participants:** Chair Kathy Levin, Vice Chair Charlotte Hosseini, and Commissioners George Braam, Kali Gajewski, Will Hirst, Jo Martin, and Sarah Wiehl

**Staff Member(s) Present:** Kurt Christianson, Monique Coady, Steve Mertes, Cynthia Lovely, Cari Meyer, Donna Puckett, and Megan Yates.

**2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF**

Kurt Christenson introduced the new Assistant City Attorney Monique Coady.

**3. APPROVAL OF THE FOLLOWING MINUTES:**

- a. **November 21, 2023 (R)**
- b. **November 21, 2023 (SV)**

Chair Levin asked if there were any corrections to these minutes and, hearing none, stated that they are approved.

*No corrections were identified; therefore, minutes were approved as written.*

**4. PUBLIC FORUM: (This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further consideration and decision at a later date.)**

*Opened the public forum at 4:33 p.m. and, having no requests to speak, closed the public forum at 4:33 p.m.*

**5. Discussion of the December 2023 Draft of the Sedona Community Plan.**

Introduction by Chair Levin who also acknowledged staff, consultants, and the public for the time spent putting the Draft Community Plan together. Also thanked the public for attending the public engagement meetings.

Presentation by Cynthia Lovely

Questions and comments by the Commission included topics such as tourism, recreation management, OHV's, sustainability (charging stations for electric vehicles), and heritage.

*Opened the public hearing at 5:24 p.m. and the following people spoke: John Thompson, Sedona, AZ. Having no more requests to speak, closed the public hearing at 5:28 p.m.*

Additional questions and comments by the Commission regarding Draft Community Plan topics, including environment, senior housing, adaptive playground equipment, open space, and mixed use, a Master Plan of the Cultural Park (Cultural Park Place and 89A) and a Master Plan of the Dells (City owned land in Yavapai County across 89A from the wastewater treatment facility).

*Note: Commissioner Gajewski left the meeting at 7:02 p.m.*

*Chair Levin recessed the meeting at 7:02 p.m. and reconvened at 7:16 p.m.*

The Commission resumed questions and comments on topics that included housing, ADUs (accessory dwelling units) circulation and parking, water, wastewater, healthcare, and tourism.

*No action was taken.*

**6. FUTURE MEETING DATES AND AGENDA ITEMS**

- a. Tuesday, February 6, 2024**
- b. Tuesday, February 20, 2024**

Steve Mertes informed the Commission that the next meeting on February 6<sup>th</sup>, 2024, would include The Village at Saddlerock Crossing and an amendment of the current Zoning for the Safe Place to Park project. February 20, 2024, would include the revised draft of the Community Plan for the Commission and public comment.

**7. EXECUTIVE SESSION**

**Upon a public majority vote of the members constituting a quorum, the Planning and Zoning Commission may hold an Executive Session that is not open to the public for the following purposes:**

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. Return to open session. Discussion/possible action on executive session items.**

*No Executive Session was held.*

**8. ADJOURNMENT**

Chair Levin adjourned the meeting at 8:53 p.m. without objection.

I certify that the above is a true and correct summary of the actions of the Planning & Zoning Commission in the meeting held on January 16, 2024.



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Megan Yates, Assistant Planner

02/06/2024

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Date