



ACTION ITEM LIST

The AIL is intended to comply with the requirements of A.R.S. § 38-431(E) regarding the posting on the City website within 3 days of a statement of legal actions taken at the Special City Council meeting held on April 17 & 18, 2024 at 8:00 a.m.

COUNCIL ATTENDANCE: Mayor Scott Jablow, Vice Mayor Holli Ploog, Councilor Melissa Dunn, Councilor Brian Fultz, Councilor Pete Furman, Councilor Kathy Kinsella, Councilor Jessica Williamson.

	TOPIC	COUNCIL ACTION	STAFF																																			
SPECIAL BUSINESS	<p>Work Session regarding City of Sedona budget for Fiscal Year 2024/2025. The Council may take action to give direction regarding amendments or changes to the proposed City budget or Capital Improvements Plan.</p> <p>a. Public Comment: Public comment on all budget items will be taken at the outset of the meeting. Each person commenting will have a maximum of two minutes. The entire period for the public comment will not exceed thirty minutes.</p> <p>b. An introduction to and overview of the 2024/2025 Fiscal Year Budget process will be presented and discussed.</p> <p>c. Recommendations of the Citizen's Budget Work Group.</p> <p>d. An overview of departmental budgets will be presented and reviewed with any departments requested by the City Council.</p> <p>e. An overview of the overall City budget and strategic budget issues</p>	<p>Tracy Randall, Sedona, president of the Verde Valley Cyclists Coalition, spoke in favor of the new program manager position. Ann Kelley, Sedona, congratulated Karen Osburn on her retirement and thanked her for her service. She spoke about concerns with short-term rentals in the city. Sean Smith, Sedona, spoke about the benefits of ADA compliant websites, brief surveys, and new technology.</p> <p>By majority consensus, Council agreed to the following surplus allocations: \$5.8M of FY23 surplus remaining to be allocated. PSPRS has 1.5M allocated, council approved an additional 2.6M to fund the remaining liability of 4.1M (as of 6/30/2023) 400K to the housing fund to get to the 18.9M in balance sheet loans. 1M allocated to CIP Parking System. Remainder allocated to Capital Reserves. DP recommendation to use \$1.5M for PSPRS unfunded liability. Recommendation to use the remaining \$4.3M for capital reserves. 11.1M of FY24 (estimate) surplus remaining to be allocated: 8.3M allocated to Capital Reserves. By majority consensus, Council agreed to wastewater rate increase of 3.6%. By majority consensus, Council recommended funding for decision packages as follows:</p> <table border="1" data-bbox="632 987 1875 1521"> <thead> <tr> <th>Description</th> <th>Council Direction</th> <th>One-Time</th> <th>Ongoing</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center;">General Fund</td> </tr> <tr> <td>CMO – Part-Time Temp</td> <td>Not Recommended</td> <td>\$2,800</td> <td>\$11,630</td> <td>\$14,430</td> </tr> <tr> <td>HR – HR Specialist Position</td> <td>Recommended</td> <td>\$5,800</td> <td>\$85,700</td> <td>\$91,500</td> </tr> <tr> <td>FIN – Senior Tax Auditor</td> <td>Not Recommended</td> <td>\$28,800</td> <td>69,030</td> <td>\$97,830</td> </tr> <tr> <td>Comm, Tourism & Econ Init – Destination Marketing</td> <td>Recommended</td> <td>-</td> <td>\$200,000</td> <td>\$200,000</td> </tr> <tr> <td>Comm, Tourism & Econ Init – Two Tourism Coordinators or one and a contract</td> <td>Recommended</td> <td>\$13,100</td> <td>\$210,340</td> <td>\$223,440</td> </tr> </tbody> </table>	Description	Council Direction	One-Time	Ongoing	Total	General Fund					CMO – Part-Time Temp	Not Recommended	\$2,800	\$11,630	\$14,430	HR – HR Specialist Position	Recommended	\$5,800	\$85,700	\$91,500	FIN – Senior Tax Auditor	Not Recommended	\$28,800	69,030	\$97,830	Comm, Tourism & Econ Init – Destination Marketing	Recommended	-	\$200,000	\$200,000	Comm, Tourism & Econ Init – Two Tourism Coordinators or one and a contract	Recommended	\$13,100	\$210,340	\$223,440	White/Osburn
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<p>for FY 2024/2025 will be presented and discussed.</p> <p>f. An overview of the Fund Summaries will be presented and discussed.</p> <p>g. An overview of the Capital Improvements Plan will be presented and discussed.</p> <p>h. Recap and review of overall budget, decision packages, capital improvement projects, and financial impacts will be presented and discussed.</p> <p>i. Items not completed on Wednesday, April 17, 2024, will be carried over to Thursday, April 18, 2024, beginning at 8:00 a.m.</p>	Parks & Rec – Autism & Sensory Awareness Guides and TRN	Recommended	\$760,000	\$32,000	\$10,800	
	Parks & Rec – Hub Kitchen New Countertops	Recommended	\$18,500	-	\$18,500	
	Parks & Rec – Skate Park Lighting in Posse Grounds	Recommended	\$68,500	-	\$68,500	
	PW – Program Manager	Recommended	\$5,870	\$141,790	\$147,660	
	PW – Public Works Inspector I	Not Recommended	\$5,900	\$115,160	\$121,060	
	PW – Custodial Maintenance Worker/EV Work Truck	Recommended	-	\$88,140	\$88,140	
	PW – Facilities Maintenance Worker/EV Van	Recommended	\$5,870	\$102,220	\$108,090	
	Maintenance Worker I/ Work-Plow Truck	Not Recommended	\$22,870	\$94,570	\$117,440	
	PD – Evidence Tech Part Time to Full Time	Recommended	-	\$43,810	\$43,810	
	PD – Victim Services Specialist/Background Investigator	Recommended	\$2,900	\$79,970	\$79,970	
	PD - Reallocation of 4 PT CSA to 2 FT CSO	Recommended	\$10,680	\$95,370	\$106,050	
	PD - PSPRS One-Time Contribution	Recommended	\$1,500,000	-	\$1,500,000	
	Court – Ongoing Temp Court Clerk	Recommended	-	\$58,250	\$58,250	
	Court – New Court Clerk Position, Post-Adjudicated	Recommended	-	\$77,300	\$77,300	
	Court – New Court Clerk	Not Recommended	-	\$77,300	\$77,300	
		General Fund Total		\$1,699,190	\$1,553,780	\$3,252,970
	Streets Fund					
		Snowplow/Supervisor Truck	Recommended	\$22,000	\$22,800	\$44,800
		Streets Fund Total		\$22,000	\$22,800	\$44,800
	Information Technology Fund					

		Information Technology – WW-Wi-Fi	Recommended	\$35,000	-	\$35,000
		Information Technology Fund Total		\$35,000		\$35,000
		Grand Total		\$1,756,190	\$1,576,580	\$3,332,770

EXECUTIVE SESSION:

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action on executive session items.

No Executive Session was held.

ADJOURNMENT: Mayor Jablow adjourned the meeting at 5:01 p.m. on Thursday, April 18, 2024.