

**Action Minutes**  
**Regular City Council Meeting**  
**City Council Chambers, Sedona City Hall,**  
**102 Roadrunner Drive, Sedona, Arizona**  
**Tuesday, September 10, 2024, 4:30 p.m.**

**1. Call to Order/Pledge of Allegiance/Moment of Silence**

Mayor Jablow called the meeting to order at 4:30 p.m.

**Council Present:** Mayor Scott Jablow, Vice Mayor Holli Ploog, Councilor Melissa Dunn, Councilor Brian Fultz, Councilor Pete Furman, Councilor Kathy Kinsella, and Councilor Jessica Williamson.

**Staff Present:** City Manager Anette Spickard, Deputy City Manager Andy Dickey, City Attorney Kurt Christianson, Arts & Culture Specialist Nancy Lattanzi, Engineering Supervisor John Hall, Associate Engineer Bob Welch, Interim Housing Manager Jeanne Frieder, Assistant Project Manager Gillian Arnold, Sustainability Manager Bryce Beck, Assistant City Attorney, Police Chief Stephanie Foley, Director of Public Works/City Engineer Kurt Harris, Assistant City Attorney Monique Coady, Director of Community Development Steve Mertes, Lieutenant Raquel Oliver, Interim Deputy Chief Christopher Dowell, Marketing Coordinator Amandha Zhane, Assistant Engineer Hanako Ueda, Planning Manager Cari Meyer, Special Initiatives Coordinator Kegn Moorcroft, Sustainability Coordinator Zach Schwarz, Deputy City Clerk Marcy Garner, and City Clerk JoAnne Cook.

**2. Roll Call/Moment of Art**

Nancy Lattanzi invited all to attend the next artist reception on Thursday, September 26<sup>th</sup> from 4:00 – 6:00 p.m., featuring photographs taken by Photographers Elain and Bill Belvin. Nancy introduced Sustainability Coordinator Sarah Estrada and gave a brief story of how the work came about with Sarah and the school. Sarah presented the student's art that is on display at the Sedona Library. Sarah introduced two students, Cali Lewis (2<sup>nd</sup> grade) and Piper Wagner (3<sup>rd</sup> grade) who shared with Council what they learned during the project and what their favorite part was.

**3. Consent Items**

- a. **Minutes - August 13, 2024 City Council Special Meeting - Executive Session.**
- b. **Minutes - August 13, 2024 City Council Regular Meeting.**
- c. **Minutes - August 14, 2024 City Council Special Meeting.**
- d. **Approval of Proclamation, Constitution Week, September 17-23, 2024.**
- e. **AB 3115 Approval of a Final Plat for Chapel View Terrace, to allow for a six (6) unit subdivision at 10 Sky Line Drive. The property is zoned single-family residential (RS-18) and is located south west of the Chapel Road roundabout on State Route 179 Applicant: Passion LLC (Chris Rife) Case Number: PZ21-00014 (SUB).**

**Motion: Councilor Williamson moved to approve consent items 3a - 3e. Seconded by Vice Mayor Ploog. Vote: Motion passed with seven (7) in favor (Jablow, Ploog,**

Dunn, Fultz, Furman, Kinsella, Williamson) and zero (0) opposed.

4. **Appointments - None.**

5. **Summary of Current Events by Mayor/Councilors/City Manager**

Councilor Fultz said NACOG will lead the Verde Valley wide regional transportation planning process, he and Mayor Jablow met with Northern Az Healthcare (NAH) CEO Dave Cheney, he will be giving an update to Council in October. Councilor Dunn advised the Verde Valley Caregivers Coalition's fundraiser Gala will take place in the Anasazi Ballroom at Enchantment on Friday, November 22, 2024 from 5:00-9:00 p.m., tickets for the Black and White Gala Ala 60s are \$150 and can be purchased at [www.vvcaregivers.org](http://www.vvcaregivers.org). She said the Coalition is always looking for drivers. Vice Mayor Ploog gave an update on Sister Cities Association actives and stated that Jaslo, Poland has an interest in being a Sister City with Sedona. She invited all to attend a film viewing at the Mary Fisher Theater on Friday at 8:30 a.m. The film that commemorates their World War II, the destruction of their city during the war, and the rebirth of that city. Mayor Jablow said he and City Manager Anette Spickard attended the Verde Valley Mayor and City Managers meeting today. Anette shared Senator Ken Benette, State Representatives Selena Bliss and Quang Nguyen, and Judy Sulltrup, representing Senator Mary Kelly's office were in attendance. Anette said they learned the Verde Valley regional transportation planning process will be an 18 month process with a 5-year, 15-year, and 20-year plus planning horizon, safety will be the focus. Yavapai County is working on a dispatch center consolidation project.

6. **Public Forum – None.**

7. **Proclamations, Recognitions & Awards**

a. **Proclamation, Constitution Week, September 17-23, 2024.**

Mayor Jablow presented the proclamation to Valarie Maxey. Valery invited all to attend the Constitution Ceremony for the bell ringing next Tuesday at 1:00 p.m. at the Sedona Library.

8. **Regular Business**

a. **AB 3110 Public hearing/discussion/possible action regarding Community Development Block Grant (CDBG) funding reallocation; approval of Resolution to submit new application for FY23 CDBG funds to Arizona Dept. of Housing for a Home Repair Program in partnership with Verde Valley Habitat for Humanity also authorizing City Manager to sign application and execute contract(s) subject to approval by City Attorney; and approval of separate Resolution to approve Home Repair Guidelines for FY2023 CBDG funding.**

Presentation by Tania Simms, Executive Director of Verde Valley Habitat for Humanity. Isabel Rollins, CDBG Program Manager of Northern Arizona Council of Governments was available to answer questions.

Questions and comments from Council.

Opened Public Hearing at 5:32 p.m.

No public comment was heard.

Closed Public Hearing at 5:32 p.m.

Questions and comments from Council.

**Motion: Councilor Kinsella moved to approve Resolution No 2024-22, authorizing the submission of an application for FY23 State CDBG funds, certifying that said application meets the community's previously identified housing and community development needs and the requirements of the State CDBG program, and authorizing the City Manager to take all actions necessary to implement and complete the activities outlined in said application. Seconded by Councilor Dunn. Vote: Motion passed with seven (7) in favor (Jablow, Ploog, Dunn, Fultz, Furman, Kinsella, Williamson) and zero (0) opposed.**

**Motion: Councilor Kinsella moved to approve Resolution No 2024-23, authorizing adoption of the Owner Occupied Housing Repair Program Guidelines dated September 2024 which shall be used to implement FY23 CDBG funds for an owner-occupied housing repair activity without revision to these guidelines unless authorized by the Mayor or City Manager. Seconded by Councilor Williamson. Vote: Motion passed with seven (7) in favor (Jablow, Ploog, Dunn, Fultz, Furman, Kinsella, Williamson) and zero (0) opposed.**

**Break at 5:35 p.m. Reconvened in open session 5:40 p.m.**

**b. AB 3097 Discussion/possible action regarding the Broken Arrow Speed Limit Petition and Ordinance amending the Sedona City Code Title 10 (Vehicles and Traffic) by adding Chapter 10.30 (Improper Motor Vehicle Equipment); and the voluntary agreement with local OHV rental companies.**

Presentation by Kurt Christianson. Carl Jackson, Sedona, initiated the petition, provided history on the activities on Morgan Road and the request to limit OHV speed on the road to 15 mph. He believes the lower speed limit would lower the peak noise of the OHV traffic.

Opened to the public at 6:24 p.m.

Guy Lamunyon, Sedona, spoke in favor of the speed limit ban and stated the adverse effects of noise and health. He thanked Council for their efforts.

Nena Barlow, Clarkdale and owner of Barlow Jeep Rentals, spoke in favor of the item and stated there is more to be done in coordination and collaboration with the Forest Service.

Councilor Fultz read a letter from Dan Candler, owner Outback OHV.

Councilor Ploog read a letter from Rob Adams, Sedona.

Brought back to Council at 6:34 p.m.

Questions and comments from Council.

This item will be brought back to Council the first meeting of October.

Break at 7:01p.m. Reconvened at 7:22 p.m.

- c. **AB 3106 Discussion/possible action regarding a contract change order with Fann Contracting, Inc. for the Forest Road Connection Project in the amount not to exceed of \$1,474,527.**

Presentation by Bob Welch and Kurt Harris.

Comments and questions from Council.

**Motion: Councilor Williamson moved to the motion to amend approve the contract change order with Fann Contracting, Inc., in an amount not-to-exceed \$1,474,527. Councilor Williamson accepted the motion. Seconded by Vice Mayor Ploog. Vote: Motion passed with seven (7) in favor (Jablow, Ploog, Dunn, Fultz, Furman, Kinsella, Williamson) and zero (0) opposed.**

- d. **AB 3112 Discussion/possible action regarding approval of a contract amendment with Kimley-Horn and Associates, Inc. for the Forest Road Project, SIM 5B, post-design professional services in the approximate amount of \$60,075.**

Presentation by John Hall and Kurt Harris.

Questions and comments from Council.

**Motion: Councilor Kinsella approve contract amendment to the professional service contract with Kimley-Horn and Associates for Post-Design Services in the not-to-exceed of \$60,075. Seconded by Councilor Dunn. Vote: Motion passed with seven (7) in favor (Jablow, Ploog, Dunn, Fultz, Furman, Kinsella, Williamson) and zero (0) opposed.**

- e. **AB 3113 Discussion/possible action regarding approval of a contract amendment with Kimley-Horn and Associates, Inc. for the Brewer/Ranger Roundabout Project, SIM 5D, professional services contract in the approximate amount of \$124,550.**

Presentation by John Hall and Gillian Arnold.

Questions and comments from Council.

**Motion: Councilor Williamson approve this contract amendment to the professional service contract with Kimley-Horn and Associates for the Brewer/Ranger Roundabout Project an amount not-to-exceed \$124,550. Seconded by Councilor Furman. Vote: Motion passed with seven (7) in favor (Jablow, Ploog, Dunn, Fultz, Furman, Kinsella, Williamson) and zero (0) opposed.**

- f. **AB 3108 Discussion regarding an amendment to Sedona City Code (SCC) Sections 12.05.040 and 12.05.110, modifying the Maricopa Association of Governments (MAG) and specifications regarding utility trench backfill procedures. (First meeting)**

Presentation by John Hall.

Questions and comments from Council.

For discussion only, no action taken.

**g. AB 3066 Discussion/possible action regarding future meeting/agenda items.**

Councilor Kinsella requested a discussion regarding the possible need for an ordinance to address pickleball court regulations built on private property within the City. Council unanimously supported; this item will be added to the October 9, 2024 agenda. Councilor Furman advised the meeting scheduled for October 23<sup>rd</sup> may include more than a presentation from staff and the AZ Water Company regarding Water Smart Initiatives. tomorrow's work session will start at 2:30 p.m.

**b. Executive Session**

**Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:**

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. Return to open session. Discussion/possible action on executive session items.**

**10. Adjournment**

Mayor Jablow adjourned the meeting at 8:49 p.m. without objection.

**I certify that the above are the true and correct actions of the Regular City Council Meeting held on September 10, 2024.**

  
JoAnne Cook, CMC, City Clerk

9/24/24  
Date